

Des Plaines Citizens Police & Fire Academy

Every Tuesday
10 consecutive weeks
6:30pm to 8:30pm
Des Plaines Citizens Police and Fire Academy

What is the Citizens Police and Fire Academy?

Are you interested in getting an up-close look at what police officers and firefighters do? The Citizens Police and Fire Academy is a 10-week program, with one block of instruction per week, designed to give participants an understanding of the operations of the Des Plaines Police and Fire Departments and a working knowledge of what law enforcement and firefighting is all about. The academy classes are held once a week, every Tuesday, and are two hours in duration. Most of the classes will be held at the Des Plaines Police Department or City Hall from 6:30 pm to 8:30 pm. Some classes will be held offsite. The class will be limited to 20 students, so register early. The academy will conclude with a graduation ceremony and each student will receive a Certificate of Completion.

There is no cost to participate.

Each class will provide an overview of various areas of law enforcement or firefighting. Classes will be given on the following topics:

- ❖ History of the Des Plaines Police and Fire Departments
- ❖ Qualifications/hiring process
- ❖ Patrol functions
- ❖ Fire/paramedic operations

Why Participate?

The Des Plaines Police and Fire Departments adhere to the philosophy of community outreach and are committed to developing partnerships with the citizens of the City and surrounding communities. The Citizens Police and Fire Academy provides an opportunity for citizens to develop direct lines of communication with the Police and Fire Department. The citizens participating in the academy will have a working knowledge of the Des Plaines Police Department and the Des Plaines Fire Department and their functions. The hope is that the instruction will strengthen police/fire community rapport through an educational process, increase understanding of police/fire practices and procedures, and dispose of misconceptions. The police and fire departments in turn become more aware of the concerns and questions of the community it serves.

Who Can Attend?

Participants must be at least 18 years of age and reside or work in the City of Des Plaines or a surrounding community. They must be of good moral character with no felony convictions. There will be a criminal history review conducted on each applicant prior to acceptance into the academy. An application for the academy must be completed and signed along with a waiver of liability. You will be notified when you are accepted into the Citizens Police and Fire Academy.

What the Academy is NOT

The Citizens Police and Fire Academy is not designed to make participants certified police officers or firefighters. The participation and completion of the academy is designed to develop partnerships with the community. Graduating from the academy does not grant police or fire authority to participants.

Attendance

You are expected to attend all sessions to graduate. We understand that emergencies do occur. If you are unable to attend a session, please contact our Specialized Training and Relations Team member, Officer Katie Kozlowski, at 847-391-5410. If you have more than two unexcused absences, you will not be allowed to graduate. Out of courtesy to the instructors and your fellow students, please arrive on time.

To Apply to the Citizens Police and Fire Academy

If you are interested in applying for the Citizens Police and Fire Academy, you may apply electronically through the City of Des Plaines website or complete a paper application and return it to the Des Plaines Police Department. Paper applications can be downloaded from the City's website, picked up at the Police Department, or requested by email. Completed paper applications should be returned to Officer Kozlowski by the due date listed on the website for each class. You will be notified if you are selected to participate in the Des Plaines Citizens Police and Fire Academy approximately one week prior to the class starting.

For any questions or information, please contact Officer Kozlowski at kkozlowski@desplainesil.gov or 847-391-5410.

Name _____
(Last) (First) (Middle Initial)

Address _____

City _____ State _____ Zip code _____

Date of Birth _____

Home Phone (_____) _____ Cell Phone (_____) _____

Driver's License Number _____ State _____

E-mail _____

Business or Occupation _____

Business Address _____

City _____ State _____ Zip code _____

FOID card Yes _____ No _____ If yes, FOID card number _____

Concealed Carry Permit Yes _____ No _____ If yes, permit number _____

Have you ever been arrested? Yes _____ No _____ If yes, give the name of the arresting agency, date of arrest, and what you were charged with.

Please describe why you want to participate in this program:

How did you hear about the Citizens Police and Fire Academy?

How did you prefer to be contacted notifying you of acceptance into the program?

U.S. Mail____ **Phone Call**____ **E-mail**____

Which Citizens Police and Fire Academy are you interested in attending?

Des Plaines Police and Fire Department Supplemental Agreement

The information provided throughout this application form is factual and accurate. I agree and understand that any deliberate misleading, false or omission of any material facts may disqualify me to attend the Citizen's Police and Fire Academy. I authorize the Des Plaines Police Department to run a criminal history check as part of the background investigation. I have read the program description for the Des Plaines Citizens Police and Fire Academy and understand that this training program will not authorize me to carry a firearm or exercise peace officer or firefighter powers if I am allowed to participate. I further understand that the Des Plaines Police and Fire Department will be conducting this training free of charge and that my only obligation is to make every reasonable effort to attend and participate in all sessions. My signature below acknowledges my understanding and agreement.

Signature of Applicant

Date

Printed Name of Applicant

Please return this signed application and the release of liability to:

Officer Katie Kozlowski

Des Plaines Police Department

1420 E. Miner St.

Des Plaines, IL 60016

Des Plaines Citizens Police and Fire Academy

Release, Waiver & Hold Harmless Agreement

Name of Participant _____

In consideration of my participation in the Des Plaines Citizens Police and Fire Academy ("Program"), I hereby agree to waive and relinquish any and all claims I may have against the City of Des Plaines, its departments, its officials, agents, volunteers and employees (hereinafter collectively referring to the "City") arising out of, connected with, or in any way associated with my enrollment, attendance, and participation in the Program. I further agree to waive, relinquish, and discharge any and all claims I may have or accrue to as a result of participating in this Program against the City, including without limitation claims, demands, actions or cause of action I have on account of any and all injuries and damage to me or to my property, or my death, arising out of, connected with, or in any way associated with my enrollment, attendance, and participation in the Program. I further agree to defend, indemnify and hold harmless the City from any and all claims resulting from injuries, including death, damages and losses, including attorney's fees, arising out of, connected with, or in any way associated with my enrollment, attendance, and participation in the Program.

I recognize and acknowledge that there are risks of physical and other injuries to participants in this Program, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, I may sustain as a result of said participation.

I have read and fully understand the above Release, Waiver & Hold Harmless Agreement. If registering via fax, your facsimile signature shall substitute for and have the same legal effect as an original form signature.

The terms thereof shall be in full force and effect during the period of my participation in the Des Plaines Citizens Police and Fire Academy.

Signature of Participant _____ Date ____/____/____