



DES PLAINES BOARD OF FIRE AND POLICE COMMISSIONERS
SPECIAL MEETING MINUTES
FEBRUARY 16, 2024
FIRST FLOOR CONFERENCE ROOM 101 – 1:30 P.M.

Call to Order: 1:31 p.m.

Roll Call:

Albrecht: Present

Green: Present

Garceau: Present

D. Michael Albrecht	Commissioner	Matt Bowler	Commander – Support Services
Thomas Green	Commissioner	Mike Beauvais	Detective
Kristy Garceau	Commissioner	Dan Anderson	Fire Chief
David Anderson	Police Chief	Matt Matzl	Deputy Chief Operations
Dan Shanahan	Deputy Chief – Patrol	Sam Foster	Deputy Chief Administration/Support Services
Sean Flanagan	Deputy Chief- Support Services	Becky Madison	Recording Secretary/ Director of Human Resources
John Rice	Commander - Investigations	Sarah Gianni	Management Analyst

Public Comment: None.

Executive Session:

1. Motion to go into Executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City under section 2(c)(1) of the Open Meetings Act and Discussion and approval of minutes under Section 2(c)(21) of the Open Meetings Act at 1:33 p.m. via roll-call vote.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

Back in Regular Session at 2:06 p.m.

New Business:

There was a brief discussion by Police Chief Anderson regarding the resignation of Lateral Police Officer John Kazarian over the weekend.

1. Consideration of motions pertaining to the retention or removal of Probationary Firefighter/Paramedic Candidates from continued consideration in the selection process.

a. Motion to disqualify Firefighter/Paramedic candidate Lukasz Repczynski.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate disqualified.

b. Motion for Firefighter/Paramedic candidate Jesse Whitlock to continue in the process.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate will move forward.

c. Motion to disqualify Firefighter/Paramedic candidate Aaron Krejci.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate disqualified.

d. Motion to disqualify Firefighter/Paramedic candidate Adam Knoll.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate disqualified.

2. Consideration of motions pertaining to the retention or removal of Lateral Police Officer Candidates from continued consideration in the selection process.

a. Motion to disqualify Lateral Police Officer candidate Daniel Yousif.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate disqualified.

- b. Motion to extend a conditional offer to Lateral Police Officer candidate Dominic Wistocki.

I hereby make a motion to extend an offer of employment to Candidate Dominic Wistocki, conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to promptly circulate the aforementioned test/exam results to the individual BFPC members prior to the next meeting.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

- 3. Consideration of motions pertaining to the retention or removal of Probationary Police Officer Candidates from continued consideration in the selection process.
None.

- 4. Review and approval of the Regular Meeting Minutes of December 11, 2023.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

- 5. Review and approval of the Special Meeting Minutes of January 4, 2024.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

- 6. Review and approval of the Special Meeting Minutes of January 16, 2024.

Motion Made by	2 nd	Albrecht	Green*	Garceau
Garceau	Albrecht	Aye	--	Aye

Motion carried.

*Commissioner Green abstained as he did not attend the meeting on January 16, 2024.



Report of Commissioners:

Human Resources Director Becky Madison stated the next Regular meeting is scheduled for March 11th at 6:00 p.m. There will be one Lateral Interview for that meeting. The week of March 11th there will be interviews for Fire candidates. HR Director Becky Madison asked the commissioners what dates/times worked best for them. She is looking for two full days to be able to conduct all the interviews. After discussion, it appeared Monday, March 11th and Friday, March 15th had the best availability. Upon further discussion, it was decided that the Lateral Candidate should be interviewed during the daytime along with the Fire Candidates so there would not be two meetings in one day. HR Director Madison added that she would confirm the time with the Board before the meeting, and that the background investigations would be completed ahead of time so the interviews could move forward.

Police Chief Anderson stated that on June 9th the Sergeant’s List expires. He wanted to discuss the process at an upcoming meeting. The Department would like to get the letter of interest out to see how many would be applying for the list. Chairman Albrecht asked how many positions are currently open. Police Chief Anderson responded that there is one open now that is not being filled due to staffing levels, and likely one retirement later this year.

In addition to discussing the Sergeant’s List at the next meeting, Police Chief Anderson stated he would like to also initiate a new Entry Level Police Candidates list. He would like to use NTN for testing again. The call for the new list was already done, however Police and Fire are looking to stagger their hiring schedules in order to stagger the amount of background investigations for Detectives. Essentially, they would like to open up hiring in Mid-March and by then Police Chief Anderson should have NTN’s most recent passing scores recommendation. The application period would likely be four weeks long. At that same time, they may also start looking for Laterals again.

Adjournment

Motion to adjourn.

Motion Made by	2 nd	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion carried.

Adjourned at 2:22 p.m.

Next Special Meeting: March 11, 2024, 9:00 a.m.

Next Regular Meeting: June 10, 2024, 6:00 p.m.

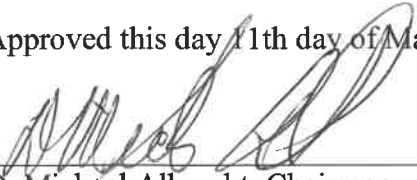
Respectfully submitted,

Sarah Gianni, Management Analyst HR/Risk



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Approved this day 11th day of March, 2024.



D. Michael Albrecht, Chairman



Thomas Green, Secretary

